

## **Vacancy Announcement**

---

### **Job Title: Intern**

#### **Background:**

With climate change impact accelerating, it has become evident that vulnerable communities and countries in the Global South are affected most. Every year, the most vulnerable communities and countries are exposed to severe losses and damages caused by human induced climate change. The impact and the resulting losses and damages are beyond the adaptive capacity of the developing countries. There are several critical knowledge and capacity gaps that hamper productive and effective response to climate induced losses and damages. To address the knowledge and capacity gaps on L&D in most vulnerable countries in the Global South, International Centre for Climate Change and Development (ICCCAD) and Institute for Study and Development Worldwide (IFSD) are jointly implementing the Project “Strengthening Loss and Damage response capacity in the Global South (STRENGTH)” with the support from International Development Research Centre (IDRC). The project has different components like research, capacity building and policy engagement. To support the STRENGTH project, ICCAD is looking for self-motivated and skilled interns. She/he will take part in on the ground field research, workshops and meetings and contribute to analytical work where their educational experience can be enhanced.

#### **Purpose of the Internship**

The internship aims to offer meaningful support in terms of organization and logistics to the STRENGTH team's staff and experts. Throughout this experience, interns will acquire insights into both the substantive and operational facets of project work, focusing on climate change-induced losses and damages, along with associated issues.

After six-month assignment, the intern will gain knowledge on the local situation of numerous L&D aspects in the country and related national, regional and international policy frameworks. In addition, this internship will help the intern contribute to a number of knowledge products that will be published in scientific journals and create ample networking opportunity with high level actors in the field.

**Responsibilities:**

Under the overall guidance of the PIs and Co-PIs, and directly reporting to the Project Coordinator, the intern's specific assignments may include but not limited to:

- Conduct research on the Project priorities which are listed in the Research Questions related to the overarching theme of Loss & Damage
- Support the programme team with the drafting and editing of reports, presentations, official communications, press releases, speeches and articles;
- Assist the programme team in coordinating with partners and stakeholders;
- Provide logistical support on activities such as the organization and reporting of conferences, events, training courses, etc.
- Support in-office activities;
- Other tasks as assigned.

**Qualification/Skills****Education:**

- Enrolled in or having graduated from a recognized graduate degree program in related fields such as International Development, environmental science, climate science, geography, sustainability, or any other relevant field.

**Skills:**

- Demonstrable skills in analytical thinking, communication and research;
- Good IT competence, command of main office software programmes, internet communication, social media and searching skills;
- Document and graphic design skills is an asset;
- Strong organizational, communication and interpersonal skills with the ability to work under pressure within an international setting;
- Ability to perform a variety of administrative tasks.

**Language:**

- Excellent knowledge of English with fluency in speaking, reading and writing.

**Reporting line:** Project Coordinator.

**Duration:** Six (06) months contract with the possibility of extension based on performance.

**Salary:** Interns will be entitled to a monthly remuneration of 200 GBP.

**Job Location:** Dhaka, with frequent field visits around the country as per program requirement. For virtual interns, field visits may be necessary as determined through discussions with the Principal Investigator (PI).

**How to Apply:**

To submit your application, kindly complete the following form by 17 February, 2024:  
[https://docs.google.com/forms/d/e/1FAIpQLSe1rUFn7c5BRWj7\\_lvD9myZTiksSKtOdlniy1j\\_edaGbWhEgg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe1rUFn7c5BRWj7_lvD9myZTiksSKtOdlniy1j_edaGbWhEgg/viewform)

*All qualified applicants, including women, people with disabilities, and cultural minority groups are strongly encouraged to apply.*